

# RENTAL POLICIES

## 1. PAYMENT:

We accept payment by approved check (proper ID required) or cash. We DO NOT accept credit cards or debit cards. A deposit is required with the signed contract with the balance to be paid upon pick up at IT'S YOUR PARTY, LLC or at time of delivery to your site (given to delivery person).

## 2. TERMS OF RENTAL:

Signed contract is binding rain or shine. Rental rates are quoted for single use rental to be used by the person or organization responsible for signing the agreement. Some rentals may be available for pick up or delivery on Friday and return on Monday for a 1 day rate with prior arrangement. The person or representative signing the agreement assumes the liability for the rental equipment. Sharing of equipment with another person or group for a separate use is subject to additional charges. If you require longer rental times, contact us for rate information. There is no refund for unused equipment.

## 3. RENTAL PICK UP / RETURN TIMES:

You can pick up and return your rental items from 9am-4pm Monday – Friday.  
Our facility is located at 6343 Nesbitt Road, Madison, WI 53719.

## 4. DELIVERIES:

Deliveries will be made to FRONT ground level door or garage; within 30 feet of street or driveway and accessible to a box truck. There will be additional charges to navigate steps and /or stairways, hills to lower levels or long sidewalks to back decks or porches. Drivers will not leave equipment in bad weather if proper protective cover is not available. Please make arrangements prior to delivery if you wish to have our crew deliver to other than front location or do set up and/or take down.

## 5. LATE CHARGES:

Late charges may be assessed if items are not returned on time as agreed upon in contract. Charges are waived if late return is due to acts of God or late pick up by IT'S YOUR PARTY, LLC.

## 6. DIGGER'S HOTLINE

Lessee is responsible for calling Digger's Hotline to mark area(s) where tent, flags and/or inflatable attractions will be staked and set up; 800/242-8511. Digger's Hotline must be called at least 4, but not more than 10, business days prior to your event. (They mark buried underground lines for public utilities; if lessee has underground watering system, lessee must have those lines marked as well by calling the company that installed the system.) If lessee does not call Digger's Hotline in time for marking by the event/set up date, IT'S YOUR PARTY, LLC will make every effort to provide alternate options for a fee. Please provide Digger's Hotline ticket number to IT'S YOUR PARTY, LLC.

**7. LESSEE RESPONSIBILITY:**

Lessee assumes full liability for the equipment from time of pick up or delivery until time of return. Lessee is responsible for any damage to the equipment and holds IT'S YOUR PARTY, LLC harmless for any injuries that may arise from the use of the rental equipment. If rental items are lost, damaged or broken during the rental period, lessee will be responsible for payment for repairs or, if necessary, full replacement cost. It is strongly suggested lessee count the order upon taking possession as lessee is responsible for returning the items in the quantity listed on the contract. Items should be set up and/or stored in a secure weather protected place. If chairs are picked up or delivered with protective bags, lessee must re-bag chairs as they were received. Pick up and return of equipment must be in a protected and secured vehicle. Be sure to measure your vehicle space prior to arrival to determine if equipment will fit.

Lessee assumes all responsibility for the correct set up and consequent functionality of the equipment. If lessee does not want to take on this responsibility, IT'S YOUR PARTY, LLC can be contracted to deliver and set up the equipment for an additional fee.

**8. RETURN OF RENTAL EQUIPMENT:**

All rental equipment must be returned free of materials such as food, ribbon, tape, mud and debris caused by use during rental. Chairs and tables must also be folded and neatly stacked prior to pick-up. If stacking or cleaning is required, lessee will be charged at a rate of \$25/hour.

**9. REPLACEMENT OF MALFUNCTIONING EQUIPMENT:**

If equipment becomes unsafe or in disrepair, lessee agrees to discontinue use and notify IT'S YOUR PARTY, LLC immediately. IT'S YOUR PARTY, LLC will make every attempt to provide replacement equipment as soon as possible upon being alerted of the issue. We regret any malfunctions, but will try to resolve the problem as efficiently as possible.

**10. GENERAL SAFETY RULES FOR CHAIR AND INFLATABLES USAGE:**

**CHAIRS**

Rental folding chairs are tested at a 300 pound rating. Lessee should consider alternative equipment if lessee requires chairs to accommodate persons of a greater weight.

**INFLATABLES**

As the lessee of the inflatable unit, the safety of all riders is your responsibility. All riders must remove shoes, eyeglasses and sharp accessories such as jewelry or belts before participating. For safety, it is suggested to allow only compatible age and size children in the inflatable at the same time. No "silly string", gum, candy, food or other sticky substances are allowed in the inflatable. If cleaning is required, lessee will be charged at a rate of \$25/hour. If inflatable unit gets went during the rental period, a \$75.00 drying fee shall be automatically charged.